Schedule A

Formal Complaint Form

Please note that knowingly signing a false affidavit may expose you to prosecution under the Criminal Code of Canada.

I, _____ of _____
(First & Last Name) *(Address)*

do solemnly affirm and declare that the following contents of this statement are true and correct and hereby request the council of the Village of Albertville to *(look into/conduct an investigation inquiry/ follow-up on)* whether or not the following members(s) of the Village Council has (have) contravened the Code of Ethics:

_____
Name of Council Member(s)

I have reasonable and probable grounds to believe that the above member(s) has/have breached the Code of Ethics by reason of the following:

1. insert date(s), time and location of conduct;
2. include the sections of this bylaw that have been contravened;
3. provide the particulars and names of all persons involved, and of all witnesses;
4. provide contact information for all people listed;
5. any exhibits can be attached; and
6. if more space is required, please attach additional pages as needed.

_____
Signature of Complainant)

_____
(Date signed)

For Office Use Only

_____
(Date received)

_____
(Signature)